

From: [Hilty, Michael](#)
To: [Ramsey, MaryKatherine](#); [Higginbotham, Jennifer](#); [Hewitt, Elizabeth](#)
Cc: [Dugdale, Tom](#); [Vankeerbergen, Bernadette](#); [Steele, Rachel](#); [Neff, Jennifer](#)
Subject: English 4573.02 & 3265
Date: Friday, April 11, 2025 5:20:00 PM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)
[image005.png](#)
[image006.png](#)
[image007.png](#)
[image008.png](#)

Good afternoon,

On Tuesday, April 1st, the Arts and Humanities 1 Subcommittee of the ASC Curriculum Committee reviewed a distance learning request for 4573.02 and a new course request for 3265. Please see below for their feedback.

English 4573.02

I am pleased to report that the proposal was unanimously approved with one comment and two recommendations:

- **Comment:** The Subcommittee would like to note that they especially appreciated the level of detail in the course calendar, as they believe this will be highly beneficial to students.
- **Recommendation:** The Subcommittee asks that the reference to quarter prerequisites be removed from the course syllabus (pages 2-3).
- **Recommendation:** The Subcommittee recommends updating the Diversity statement as found on page 19 of the syllabus. The most up-to-date syllabus statements may be found on the [ASC Curriculum and Assessment Services website](#).

English 3265

The Subcommittee unanimously approved the proposal with two contingencies and five recommendations:

- **Contingency:** The Subcommittee asks that concurrence be sought from the Department of Philosophy and the College of Engineering. The contact for the Department of Philosophy is Amy Shuster.67 and the contact for the College of Engineering is David Tomasko.1.
- **Contingency:** The Subcommittee asks that English 3265 be placed within the department's provided curriculum map.
- **Recommendation:** The Subcommittee recommends providing a clean copy of the course syllabus prior to the course being advanced to the Themes Subcommittee for approval. The tracked changes on the document appear to be from an internal revision and made the syllabus hard to read.
- **Recommendation:** The Subcommittee recommends removing some of the weight of the Creature Casebook assignment to other course assignments, as 80% of the final course grade is a substantial amount of weight for a singular assignment (understanding that this assignment is continuous throughout the entirety of the semester). Additionally, the Subcommittee recommends simplifying the explanation of the assignment in the course syllabus, as they believe this may be beneficial to students (the current assignment

description can be found on page 10 of the course syllabus).

- **Recommendation:** The Subcommittee recommends renaming the “Participation” grade to something more specific such as “Small Group Participation” (or other such name) to make it clear that this participation is not a general class participation grade but rather is a more specific form of engagement (as written on syllabus page 11).
- **Recommendation:** The Subcommittee recommends setting more specific parameters regarding the late assignment policy (such as perhaps specifying a 24-hour no penalty policy, or other such policy that fits the needs of the course). While they appreciate the fact that the course instructor is allowing for maximum flexibility, they believe it may be clearer to students if there were more set parameters (policy can be found on page 14 of the syllabus).
- **Recommendation:** The Subcommittee recommends that the course update the Student Life – Disability Services statement (syllabus page 18) and the Diversity statement (syllabus page 17), as they have both been updated for the 2024-2025 academic year. The most up-to-date syllabus statements may be found on the [ASC Curriculum and Assessment Services website](#).

I will return 3265 to the departmental queue to address the above feedback while 4573.02 will continue through the approval process to OAA.

Please do not hesitate to reach out to Tom Dugdale, faculty Chair of the Arts and Humanities 1 Subcommittee, or me with questions.

All my best,

Michael



THE OHIO STATE UNIVERSITY

Michael Hilty

Curriculum and Assessment Coordinator
ASC Staff Advisory Council, Chair

The Ohio State University

The College of Arts and Sciences
ASC Curriculum and Assessment Services
306A Dulles Hall
230 Annie and John Glenn Ave, Columbus, OH 43210
614-247-6089 Office
hilty.70@osu.edu / ascas.osu.edu

Pronouns: he/him/his, they/them/theirs / Honorific: Mx.

BLACK LIVES MATTER

STOP AAPI HATE

DACA/undocumented ally



I acknowledge that the land that The Ohio State University occupies is the ancestral and contemporary territory of the Shawnee, Potawatomi, Delaware, Miami, Peoria, Seneca, Wyandotte, Ojibwe and Cherokee peoples. Specifically, the university resides on land ceded in the 1795 Treaty of Greenville and the forced removal of tribes through the Indian Removal Act of 1830. I honor the resiliency of these tribal nations and recognize the historical contexts that has and continues to affect the Indigenous peoples of this land.